# Clackamas Community College

Online Course/Outline Submission System

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BA-119 Project Management Practices

General education certified:  ○ Yes  ◉ **No**

☐ Writing
☐ Oral Communication
☐ Arts and Letters
☐ Science & Computer Science
☐ Mathematics
☐ Social Science
☐ Cultural Literacy
☐ Health & Physical Education

☐ Approved Date (mm/dd/yyyy): [    ] / [    ] / [        ]          Submit

## Section #1 General Course Information

**Department:** Business and Computer Science

**Submitter**

First Name: Bill
Last Name: Waters
Phone:      3079
Email:      billw

**Course Prefix and Number:** BA - 119

**# Credits:** 2

**Contact hours**

Lecture (# of hours): 22
Lec/lab (# of hours): 0
Lab (# of hours):     0
Total course hours:   22

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

**Course Title:** Project Management Practices

**Course Description:**

Basic course in project management, intended for non-project management students. Students gain a basic understanding of project management principles and techniques, with emphasis on scope planning, scheduling, and resource management. Students learn practical application of cost control, time management, and communication in project environments.

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**Type of Course:**Lower Division Collegiate

**Reason for the new course:**

This course satisfies needs increasingly expressed by non-business programs here at CCC as well as by some of our customized training clients for a two credit, practical, applied project management class.

**Is this class challengeable?**

**Yes**

**Can this course be repeated for credit in a degree?**

**No**

**Is general education certification being sought at this time?**

**No**

**Does this course map to any general education outcome(s)?**

**No**

**Is this course part of an AAS or related certificate of completion?**

**Yes**

**Name of degree(s) and/or certificate(s):**Utility Trades Preparation Lineworker career pathway, Utility Field Technician Career Pathway, Horticulture AAS, Landscape AAS

**Are there prerequisites to this course?**

**No**

**Are there corequisites to this course?**

**No**

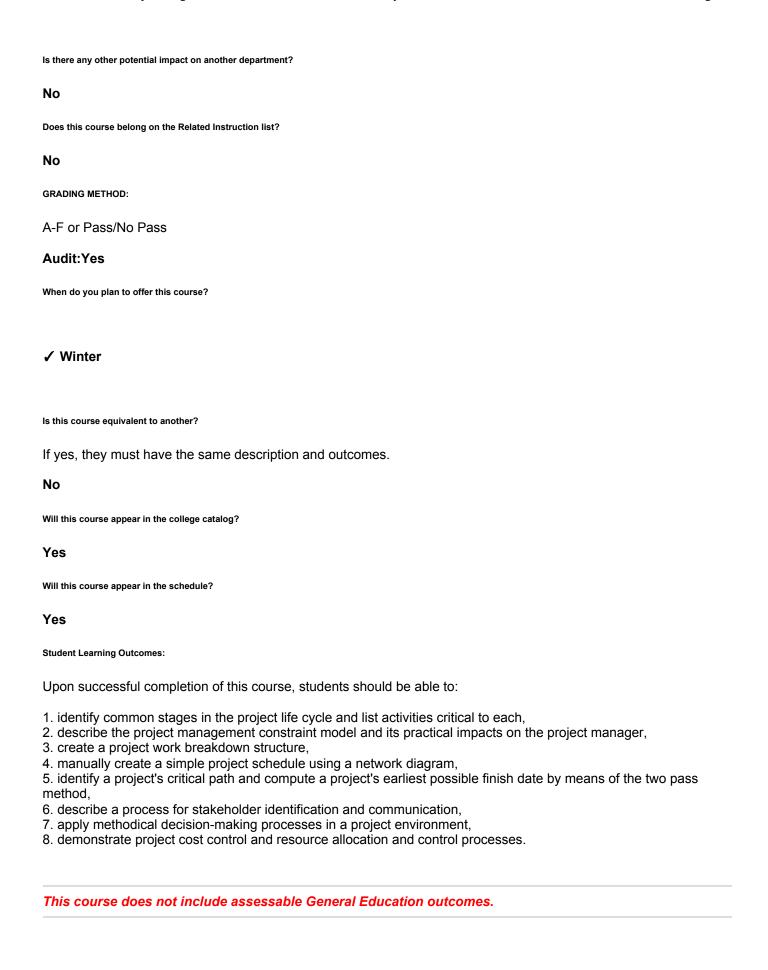**Are there any requirements or recommendations for students taken this course?**

**No**

**Are there similar courses existing in other programs or disciplines at CCC?**

**No**

**Will this class use library resources?**

**No**

**Is there any other potential impact on another department?**

**No**

**Does this course belong on the Related Instruction list?**

**No**

**GRADING METHOD:**

A-F or Pass/No Pass

**Audit:Yes**

**When do you plan to offer this course?**

✓ **Winter**

**Is this course equivalent to another?**

If yes, they must have the same description and outcomes.

**No**

**Will this course appear in the college catalog?**

**Yes**

**Will this course appear in the schedule?**

**Yes**

**Student Learning Outcomes:**

Upon successful completion of this course, students should be able to:

1. identify common stages in the project life cycle and list activities critical to each,
2. describe the project management constraint model and its practical impacts on the project manager,
3. create a project work breakdown structure,
4. manually create a simple project schedule using a network diagram,
5. identify a project's critical path and compute a project's earliest possible finish date by means of the two pass method,
6. describe a process for stakeholder identification and communication,
7. apply methodical decision-making processes in a project environment,
8. demonstrate project cost control and resource allocation and control processes.

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*This course does not include assessable General Education outcomes.*

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**Major Topic Outline:**

1. Project life cycle/project constraint model.
2. Project scope and work breakdown structure.
3. Project communications.
4. Project network diagram and critical path.
5. Project cost and schedule management.
6. Project monitoring and control.
7. Project close.

**Does the content of this class relate to job skills in any of the following areas:**

1. Increased energy efficiency        **No**
2. Produce renewable energy           **No**
3. Prevent environmental degradation  **No**
4. Clean up natural environment       **No**
5. Supports green services            **No**

Percent of course:0%

### Section #2 Course Transferability

Concern over students taking many courses that do not have a high transfer value has led to increasing attention to the transferability of LDC courses. The state currently requires us to certify that at least one OUS school will accept a new LDC course in transfer. Faculty should communicate with colleagues at one or more OUS schools to ascertain how the course will transfer by answering these questions.

1. Is there an equivalent lower division course at the University?
2. Will a department accept the course for its major or minor requirements?
3. Will the course be accepted as part of the University's distribution requirements?

If a course transfers as an elective only, it may still be accepted or approved as an LDC course, depending on the nature of the course, though it will likely not be eligible for Gen Ed status.

**Which OUS schools will the course transfer to? (Check all that apply)**

✓ **EOU (Eastern Oregon University)**      ✓ **PSU (Portland State University)**
✓ **OIT (Oregon Institute of Technology)** ✓ **SOU (Southern Oregon University)**
✓ **OSU (Oregon State University)**        ✓ **UO (University of Oregon)**
✓ **OSU-Cascade**                          ✓ **WOU (Western Oregon University)**

**Identify comparable course(s) at OUS school(s)**

None

**How does it transfer? (Check all that apply)**

✓ **general elective**
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**First term to be offered:**

**Specify term**:  Winter 2015